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SAMM (Calibration & Testing) Laboratories
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STANDARDS
MALAYSIA

Department of Standards Malaysia
SAMM CIRCULAR 4/2021

**MANAGEMENT OF ASSESSMENTS FOR LABORATORIES LOCATED IN
SABAH, LABUAN AND SARAWAK**

A. Introduction and scope

1. This circular is to provide Department of Standards Malaysia's (Standards Malaysia) policy and procedures to its accredited Conformity Assessment Bodies (CABs) on the management of assessments for laboratories located in Sabah, Labuan and Sarawak.
2. This circular is only applicable to SAMM (Calibration and Testing) laboratories located in Sabah, Labuan and Sarawak.

B. Management of Assessments

B.1 Accredited Laboratories

B.1.1 Beginning 1 January 2022, arrangement of assessment for laboratories located in Sabah, Labuan and Sarawak shall be made by Standards Malaysia's Accreditation Officer as follows:

- a) Assessment dates
- b) Appointment of Team Leader and Team Member (*Ketua Penilai dan Penilai*)

B.1.2 The Accreditation Officers-in-charge are as follows:

- a) Sabah – Mr. Ainol Azizul bin Rosli at 03 – 8008 2833 or ainol@jsm.gov.my
- b) Sarawak and Labuan – Ms. Wong Fei Ting at 03 – 8008 2834 or wongft@jsm.gov.my

B.1.3 For any enquiries, please contact the abovementioned officers.

B.2 Applicant laboratories

B.2.1 Arrangement of assessments for applicant laboratories are still maintained by the assigned Team Leader.

B.2.2 Upon award of accreditation, the arrangement of assessments shall be as per clause B.1.

C. Implementation Date

This circular is effective 1st January 2022.

Approved by,
Director of Accreditation
For the Director General
Department of Standards Malaysia

Date: 7 Dec, 2021