# Checklist to ISO/IEC 17021 series

Note 1 : This checklist is to be used for the accreditation assessment of certification bodies providing management system certification against the requirements of ISO/IEC 17021-1 (e.g. QMS, EMS, OSH, HACCP, FMC, EnMS, GMP, MSPO etc.)

Note 2 : This Checklist is divided into sections, Section 1 (Requirements to ISO/IEC 17021-1:2015), Section 2 (Requirements to ISO/IEC 17021-2:2012/ ISO/IEC 17021-2:2016/ ISO/IEC 17021-3:2017/ ISO 50003/ ACB Series), Section 3 (Requirements to ISO/IEC 17021-3:2013 / IAF MD Series) & Section 4 (Requirements to IAF MD Series)

Note 3 : The column "Manual/Procedure Reference" is to be filled by the Certification Body (CB), whereas the “Findings/Remarks" column is to be filled by the assessor.

Certification Body :

Accreditation Programme : \*QMS / EMS / OSH / GMP / HACCP / FMC / EnMS / MSPO / others (please state): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Assessment : \*Application (for Documentation Review) / Re-assessment / others (please state): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*delete if not applicable

I hereby declare that the following parts are applicable (Please (√) where necessary):

√

 FM 410-1: Checklist to requirements of ISO/IEC 17021-1:2015

 FM 410-2: Checklist to requirements of ISO/IEC 17021-2:2012/ ISO/IEC 17021-2:2016/ ISO/IEC 17021-3:2017/ ISO 50003/ ACB Series

 FM 410-3: Checklist to requirements of ISO/IEC 17021-3:2013

 FM 410-3: Checklist to requirements of IAF MD Series

Prepared by (Certification Body)

Name :

Date :

File Ref.:

Name of certification body:

Address of CB:

Accreditation Audit No.:

Date of assessment:

Lead Assessor:

Assessor

Standards Malaysia observer:

Programme:

No. of Certificates:

**General**

**a) Documents reviewed**

The review is based on the following documents submitted by the CB:

i) CB xx Quality Manual

ii) CB xx Procedures

**b) Overall comments**

1. The CB has conducted an internal audit on its management systems and the top management has met to conduct a management review on the overall performance of the management systems
2. On the whole the CB Management System documentation has adequately addressed the requirements of Standards Malaysia accreditation criteria and requirements.

## Conclusion

Based on the result of the documentation review, the assessment team recommended that the next compliance assessment \* be proceed as planned / be proceed subject to satisfy fully the accreditation criteria.

Reviewed by (Standards Malaysia assessor)

Name of assessor : Date :

Verified by (Standards Malaysia Accreditation Officer) \*To be only filled in during Documentation Review

Name of AO : Date :