

NEW WORK ITEM PROPOSAL (NP) FOR MALAYSIAN STANDARD (NEW MS)

Type of NP:

	Adoption of international/regional/foreign standard (IDT)
	Adoption of international/regional/foreign standard (MOD)
	Indigenous
	Reinstatement

***Please tick (√) where applicable.**

This form is applicable for proposing the development of new MS which includes adoption and indigenous. The proposer is to complete this form and submit to Department of Standards Malaysia. **In case of incomplete proposal form, the proposer shall respond within two weeks from the date of enquiries. Otherwise, the NP form will not be processed.**

Date of submission			
1. PROPOSER'S DETAILS			
Name			
Organisation (If any)			
NSC/TC/WG (If any)			
Address			
Tel. No.		Email	Fax. No.
2. PROJECT PROPOSAL (to be completed by the proposer)			
2.1 Title	(Indicate the subject of the new proposal)		
2.2 Scope	(Indicate clearly the coverage of the new proposal and if necessary for clarity, exclusions)		
2.3 Are any items that are included in the proposal subject to patents? (Please refer to Annex A: Patent Rights for further details)			
<input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please provide full information as annex			

2.4 Purpose and justification (Give details based on a critical study of the following elements wherever practicable. Attach a separate page as annex, if necessary). Please refer **Annex A: Purpose and justification** for further details.

a) Specific aims and reasons for the standardisation activity

b) Main interest that might benefit from or be affected by the activity

c) Feasibility of the activity

d) Timeliness of the standard to be produced

e) Urgency and target date

3. Strategic Priorities

Please indicate how your proposal aligns with public interest priorities i.e government focus area (e.g. Malaysia Plan, Industrial Master Plan (IMP), National Directions and Policies etc.) which are relevant and serve to address urgent national concerns. These should be indicated together the impact of not proceeding with the project (impact on public health, safety, environment).

(Attach a separate page as annex, if necessary. Please refer **Annex A: Strategic Priorities** for further details).

(a) Alignment to government policies:

(b) Impact on public health and safety:

(c) Impact on environmental:

(d) Impact on trade facilitation:

(e) Usage:

4. Stakeholder Support (Please refer **Annex A: Stakeholder Support** for further details)

4.1 Please identify the relevant stakeholders impacted by the standard and whose support is required to develop the proposed Malaysian Standard.

4.2 Please identify any relevant act, technical regulations and regulatory bodies that would be affected by the proposed standard.

4.3 Based on your consultation with relevant stakeholders, please name a minimum of one organisation that supports this work programme. (Note: Not including the proposer) Note: Please attach support letter, if available

4.4 If further consultation is required, please indicate your approach and time required.

5. Preparatory work

The proposer or the proposer's organisation shall confirm to undertake the preparatory work for the new work item and actively participate in development of the project.

Proposed resource person; name: _____

The proposer shall make every effort to submit a complete working draft with the proposal, or at least submit an outline. All new proposals should be evaluated to ensure that there is no duplication and overlap with existing standards. If there is an apparent duplication this should be explained.

A draft/outline is attached.

A draft/outline would be submitted by (date): _____

6. Funding

Is the proposer/ other party willing to fund this project?

Yes, please specify funder:

No

7. Relevant documents

List any existing standards, codes, guides, regulations, research materials/data and other documents related to the proposed standard. This should include all relevant **Malaysian and international standards**. (When the proposer considers that an existing well-established document may be acceptable as a standard (with or without amendments) indicate this with appropriate justification and attach a copy to the proposal)

For the Secretary to complete:

Receipt date:

ICS No:

Project No:

Date tabled to NSC:

Decision: Approved/ Disapproved

Approval method: Physical meeting / By Circulation

Relevant DC (TC/WG):

Name of Secretary:

Remarks: *state remarks/ justification for approval/disapproval*

* Tick (✓) where applicable.

I declare that the corresponding standard (for adoption) is still valid and there is no on-going deliberation for revision/amendment.

I declare that I have referred to standardisation system or database in ensuring that there is no duplication or overlap between the proposed project and the existing MS or in-progress project.

Signature:(NSC Secretary).....

Date: