

Terms and Conditions of Award under the Malaysian Technical Cooperation Programme (MTCP)

General Conditions of Award:

- a) Participants shall conduct themselves at all times in a manner compatible with their responsibilities as MTCP scholarship holders and abide by the laws, rule General Conditions of Award. This scholarship cannot be held concurrently with any other scholarship award.
- b) For lectures, participants should be appropriately dressed in office attire and provocative clothing is NOT allowed such as sleeveless dress or shirt.
- c) Participants are not allowed to participate in any political and/or commercial activities in any capacity whatsoever. Participants shall not take up paid employment during the tenure of their scholarship or serve on the staff of their Official Representatives in Malaysia.
- d) Participants are NOT allowed to bring along their spouses or families for the duration of the course. Participants will be required to return to their own countries upon completion of the course or at the end of the tenure of the scholarship, whichever is earlier.
- e) The award may be terminated at any time due to unsatisfactory conduct, breach of the conditions of the award, failure to make satisfactory progress or as deemed necessary by the Malaysian training institution.
- f) Participants who are found to be medically unfit during the course of the programme will be required to return to their country. Participants are also required to abide to the following:
 - i. To observe the course schedule;
 - ii. To carry out such instructions and abide by such conditions as stipulated by Malaysian training institution or government agency with respect to the training.

CLOSING DATE: 15 JUNE 2018

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*"Accepted by Malaysians,
Recognized by the World"*

MALAYSIAN TECHNICAL COOPERATION PROGRAMME 2018



TRAINING PROGRAMME ON HALAL STANDARDS AND CONFORMANCE INFRASTRUCTURE 2018

ORGANIZED BY:

**STANDARDS
MALAYSIA**

8 – 15 AUGUST 2018
SEPANG, MALAYSIA

Malaysian Technical Cooperation Programme (MTCP)

The Malaysian Technical Cooperation Programme (MTCP) was first initiated at the First Commonwealth Heads of Government Regional Meeting (CHOGRM) for Asia Pacific Region in Sydney in February 1978. It was officially launched on 7 September 1980 at the 2nd CHOGRM in New Delhi to signify Malaysia's commitment to South-South Cooperation, in particular Technical Cooperation among Developing Countries (TCDC). In line with the spirit of South-South Cooperation, Malaysia through the MTCP shares its development experiences and expertise with other developing countries. The MTCP was first formulated based on the belief that the development of a country depends on the quality of its human resources. Annually, MTCP collaborates with its leading Training Institutions to conduct capacity building programmes in various key areas of development. Since its inception in 1980, more than 32,800 participants from 143 countries have benefited from the various programmes offered under MTCP.

HOW TO APPLY?

- Application must be made using the standard application form obtainable from the official representatives (Embassies, High Commissions etc.) of the Malaysian Government in the applicant's respective country
- The applications must be submitted to and endorsed by the participating countries through the respective National Focal Point for Technical Assistance or Ministry of Foreign Affairs. Subsequently, the respective Ministry of Foreign Affairs/focal points will forward the completed forms to the relevant Malaysian Mission.
- Kindly send a scanned copy of the completed application form by e-mail to noorhafiz@jsm.gov.my or mahadir@jsm.gov.my
- **INCOMPLETE AND/OR UNENDORSED FORMS WILL NOT BE PROCESSED**
- Submitted application form must be **accompanied by the applicant's medical report and a copy of his/her passport**
- Applicants will be notified of their acceptance to the course either through the Malaysian Embassies or Standards Malaysia
- Application should be made using the prescribed MTCP forms available at: https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course

Description and Objectives of Training Programme

This programme is designed to assist agencies related to Halal standards and conformance infrastructure in their countries. Based on Malaysia's experience in developing a framework for quality assurance of Halal products, this programme will allow the sharing of experiences and concerns between participating countries. Upon completion of this programme, participants will be able to apply the knowledge gained to develop/improve the systems of Halal standards and conformance infrastructure within their own national standards and conformity assessment bodies. Participants will also be able to enhance their engagement on Halal standards and conformance with the view to supporting respective national socio-economic agendas. The Course Coordinator is the Department of Standards Malaysia (Standards Malaysia) and is supported by relevant government agencies and private sectors.

TRAINING PROGRAMME

- ❖ **Infrastructure for Standards and Conformance**
Standards Development, Certification, Testing and Accreditation
- ❖ **Halal Requirements**
Syariah perspectives, Technical requirement and supporting requirements
- ❖ **Government Support**
SME Development Policies, Capacity Building Programmes
- ❖ **Technical Visits**
- ❖ **Country Paper Presentations and Case Studies**

APPLICATION

Successful applicants will be provided with the following:

- ❖ A return air ticket from the Capital City of the recipient country to Kuala Lumpur on Economy Class is provided for participants.
- ❖ Meals and accommodation
- ❖ Subsistence Allowance.
- ❖ Successful participants are required to submit a colored photocopy of the first page of their valid passport to the Standards Malaysia who will apply for Visa with Reference (VWR) at the Department of Immigration in Malaysia. A copy of this VWR Approval Letter will be forwarded to the participants who will subsequently need to collect their respective VWR from the nearest Malaysian Mission to obtain a VWR stamp before entering Malaysia.

PREPARATION OF COUNTRY PAPER

- Successful applicants will be required to prepare a country paper describing the status of Halal standards and conformity assessment infrastructure in his/her country in general and the role of his/her organization in particular
- The country paper should be delivered to the Course Coordinator at least two (2) weeks before the programme as a pre-requisite to issuing flight tickets
- A 15-minute presentation (Power Point) will be required from each country during the programme
- The country paper should be at least five (5) pages (Font Arial size 12, 1.5 spacing), covering the following topics:
 - ❖ The country's general information and background
 - ❖ Country report on national concerns on Halal product compliance
 - ❖ Recommendations

PARTICIPANTS

- Heads of departments, Policy makers and Entrepreneurial development agencies from the ASEAN, OIC & Small Island Developing States (SIDS) countries related to the Halal standards and conformance infrastructure
- Able to converse and write in the English language
- Number of participants is limited to **15**, selection is based on the relevancy of applicant's job scope to the objective of the programme
- Age between 26 – 50 years old (**Middle to Senior Officer**)
- Had not participated in any course under MTCP

OTHER INFORMATION

- ✓ Please ensure that you have a valid international passport (6 months) and visa requirements are in order
- ✓ Please bring enough money to cover your initial expenses on departure from your home country, as allowances will only be paid after your arrival in Malaysia
- ✓ Expenditures on any vaccination, visa-related fees, airport tax, transit insurance, excess luggage, travel tax, transit fees, domestic passenger terminal fees, phone charges, etc. are borne by the recipients
- ✓ Travelers from certain countries in South America and Africa are required to produce a Yellow Fever Vaccination Certificate at the entry point in Malaysia. For more information please refer to website <http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country>.